

Job title: Assistant Curator

Work week: 30 hours per week, Tuesday – Saturday with occasional evenings

Wage: \$20/hour

Work term: September 11, 2018 – March 18, 2019

Deadline for applications: August 31, 2018

About Open Space:

Open Space is a non-profit artist-run centre located in Victoria, British Columbia on the unceded territory of the Lekwungen and Coast Salish peoples, including the Esquimalt, Songhees, and W̱SÁNEĆ First Nations. Since its founding in 1972, Open Space has worked to support experimental artistic practices in all contemporary arts disciplines, including visual art, performance art, media arts, literary events, and music. Open Space is a vital community hub for artists of diverse cultures, generations, and disciplines, and seeks to gather community and foster critical dialogue through the presentation of contemporary art.

Job description:

The Assistant Curator will focus on multidisciplinary projects planned for the fall and winter of 2018-19, and contribute to program configuration, scheduling, and research for upcoming programming in collaboration with the Open Space Program Committee. The Assistant Curator will work with all staff at Open Space, including curators and programmers, the administrative coordinator, and artists currently engaged by Open Space. The Assistant Curator will also take on a writing project, conducting archival research. They will travel to Vancouver to visit other artist-run centres and will have the opportunity to visit other exhibitions and events in Victoria to build their knowledge of artist-run centres and local cultural organizations.

This position involves research, planning, scheduling, documentation, marketing, publishing, audience development, and project evaluation.

Qualifications:

The Assistant Curator has a background in fine arts, art history, curatorial studies, critical studies, interdisciplinary or museum studies, gender studies, or writing. This position requires excellent computer skills (Mac operating system, Microsoft Office, Adobe Creative Suites, Mail Chimp), along with strong writing and communication skills. We are looking for someone who can meet organizational deadlines and who thrives on independent work. We value a sense of responsibility, reliability, and active participation. We are interested in keen, motivated individuals who have a defined career path. The successful applicant will demonstrate knowledge and interest in the contemporary arts.

Applicants must be registered with Young Canada Works. Eligible applicants:

- are a Canadian citizen or a permanent resident, or have refugee status in Canada;
Note: Non-Canadian students holding temporary work visas or awaiting permanent status are not eligible.
- are legally entitled to work in Canada;
- will be between 16 and 30 years of age at the start of employment;
- are willing to commit to the full duration of the work assignment;
- will not have another full-time job (over 30 hours a week**) while employed with YCW;
- are an unemployed or underemployed college or university graduate, that is, not employed full-time;
- are a recent graduate who has graduated from college or university within the last 24 months at the start of employment;
- are not receiving Employment Insurance (EI) benefits while employed with YCW;
- have not previously participated in or been paid under this or any other Career Focus internship program funded under the Government of Canada's Youth Employment Strategy.

Apply with a one-page cover letter and a current resume or CV to:

Raj Sen, Acting Executive Director
Open Space Arts Society
510 Fort Street, 2nd floor
Victoria, B.C. V8W 1E6

Email applications: office@openspace.ca (Candidates applying by email must indicate "Assistant Curator Competition" in the subject.)

Applications are welcomed from all qualified applicants including women, visible minorities, trans and queer persons, Indigenous persons, and persons with disabilities. Please note that Open Space is not wheelchair accessible.