

# Open Space Rental Form

<b>Name:</b>  	<input checked="" type="checkbox"/> <b>Equipment Available With Rental</b>
<b>Address:</b>  	<p style="text-align: center;"><b>Please indicate technical needs.</b></p> <input type="checkbox"/> Track Lighting with dimmable lamps (50 total) (amount available depends on current programming) <input type="checkbox"/> PA system with two speakers, amp, mixer and mic on a stand. (Additional speakers, mics and stands are available for additional rental fees) <input type="checkbox"/> Blue Ray DVD player (Additional DVD players available for additional rental fees) <input type="checkbox"/> One XVGA video/data projector (To be set-up and configured by Open Space staff) <input type="checkbox"/> Black Stacking Chairs (140 total) <input type="checkbox"/> 36"x36" folding tables (9 total) <input type="checkbox"/> Assorted 6' to 8' folding tables <input type="checkbox"/> Various sculpture stands and display tables
<b>Phone number:</b>  	<input type="checkbox"/> One XVGA video/data projector (To be set-up and configured by Open Space staff)
<b>Email Address:</b>  	<input type="checkbox"/> Black Stacking Chairs (140 total) <input type="checkbox"/> 36"x36" folding tables (9 total) <input type="checkbox"/> Assorted 6' to 8' folding tables <input type="checkbox"/> Various sculpture stands and display tables
<b>Phone and Email for Promotion:</b>  	<input type="checkbox"/> Various sculpture stands and display tables
<b>Date(s) and Time(s) of Rental : Include rehearsal dates and times if appropriate, Load in/Set up times, Event times and Clean up/Load out times</b>  	<input checked="" type="checkbox"/> <b>Additional Equipment For Rent</b>
<b>Description of your event:</b>  	<p><b>Theatre Lights</b></p> <input type="checkbox"/> Lecolites spot - \$2/hr each, (10 lights total) <input type="checkbox"/> Fresnels flood - \$2/hr each, (2 lights total) <input type="checkbox"/> <b>Microphones</b> - \$2/day each (5 total) <input type="checkbox"/> Mic stands with Boom arms - \$1 (Free w/ mic rental) <input type="checkbox"/> <b>Board Room Projector</b> - \$10/hr <p><b>Speakers</b></p> <input type="checkbox"/> Yorkville speakers Y10 - \$5/day each (4 total) <input type="checkbox"/> <b>DVD Players</b> - \$2 per day <p><b>Drape</b></p> <input type="checkbox"/> 20'x14' black acoustic curtain - \$20/day <input type="checkbox"/> 10'x 14' black curtain (2 total) - \$20/day <input type="checkbox"/> <b>Large Projection Screen</b> 16x12 - \$30 per day <input type="checkbox"/> <b>Stage</b> - 4'x4'x10"sections- \$40/day for 8'x12' stage
<b>Will you be hosting a bar?</b>  	<input type="checkbox"/> <b>Stage</b> - 4'x4'x10"sections- \$40/day for 8'x12' stage



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